



Memorandum

Date: January 26, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for January 26, 2017

Schedule

- At the February 6 Special Meeting, the Council will be discussing the reconsideration process for LUBA remands and appeals for the Sunset School and Upper Midhill development projects.
- President's Day is Monday, February 20 so Council will not have a meeting that week.
- Citizen Advisory Group/Neighborhood Association Training is scheduled for Monday, February 27 at 6:00 pm in Council Chambers.
- The State of the City is scheduled for Tuesday, February 28 at the West Linn Library. We will have appetizers at 5:30 pm in the community room followed by the State of the City at 6:00 pm in the main part of the library. The Robert Moore award will be awarded this night also.

Information Items

- City Council Goals for 2017. On January 20-21, the Council met for its annual goal setting session. The Council set goals in the following categories: Citizen Engagement, Community Development/Planning, Fiscal Sustainability, Transportation and Utilities. The Council will approve these goals at its February 13 business meeting.
- Snow Event/Storm Clean Up. Good news! Mary S. Young Park is open. If you remember, we had over 100 trees down in that park. We had 60 volunteers help us clean up the park this past weekend. We also have a crew from NW Youth Corp helping clean up the park this week and next week. We are taking the hazards out of all parks, then will systematically go back and clean up the rest of the debris. We are using work crews such as NW Youth Corp and Clackamas County Youth Corps to help with the cleanup, but it will still take about another month. The Adult Community Center has been dried out and is open. We are getting quotes to complete the repairs to the hallway and kitchen.
- Building Certifications. Congratulations to Jim Clark and Jared Bradbury in our Building Department. After a week-long intensive course and much study, they each passed the Fire Plans Examiner test last week. This means that they can handle in-house review, permitting and inspection of projects relative to Fire Code, sprinkler systems, fire alarms and life safety. This enables us to provide better customer service to our citizens and businesses, while ensuring safety city-wide. Way to go Jim and Jared!
- Cedar Oak Boat Ramp. Other good news! The settlement has been repaired and the concrete work is completed. The paving will be wrapped up on Monday and the final ramp work is underway now. The work permit was extended, but the project will be complete within a month.

- Website Access Repair. For about a month we have been experiencing periodic loss of access to our website. We have been working with Aha! Consulting to bring about resolution to this ongoing issue. Tonight around midnight they will be rolling our website to servers that should temporarily resolve the loss of service errors we have been experiencing on average once a week. The time to deliver on this migration they estimate to be about 10 min but I am going to assume 10-20 min is probably more realistic.
- Drug Take Back Event. The West Linn Youth Advisory Council is hosting a Drug Take Back Event this Saturday, January 28, from 10 a.m. to 4 p.m. at the West Linn High School North Parking Lot. Area residents are encouraged drop-off their unused and expired prescription at this event so these items can be properly disposed of. No ID is required for the event and no liquids will be accepted.
- Hwy 43 RFFA Funding Decision. It appears the RFFA decision is being held up for a month. The Metro Council is delaying its vote until there is resolution of a project in Gresham. The vote on RFFA funding will likely not be held until late February.